CONSTITUTION,

~~BY-LAWS~~

RULES OF ORDER, ETC.

—OF—

MEAFORD LODGE, No. 260

I. O. O. F.

Under the Jurisdiction of the Grand Lodge of Ontario.

INSTITUTED AT MEAFORD, AUGUST 1, 1887.

PRINTED AT THE MIRROR BOOK AND JOB PRINTING HOUSE.
1887.

OFFICE OF THE GRAND SECRETARY FEB 27 1888 42 KING STREET EAST TORONTO
GRAND LODGE I.O.O.F. OFFICE OF THE GRAND SECRETARY FEB 13 1888 42 KING STREET EAST TORONTO

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CERTIFICATE OF MEMBERSHIP.

Meaford Lodge, No. 260, I.O.O.F.

This is to Certify that Bro. .....
was duly admitted a member of this Lodge by .....
on the ..... *day of* ..... *in the year of our Lord one thousand eight hundred and* .....

Donald MacKinnon N.G.

James Pattison R.S.

CONSTITUTION.

PREAMBLE

For the purpose of ensuring, as much as possible, uniformity in the administration of the privileges, honors and benefits of the INDEPENDENT ORDER OF ODDFELLOWS within its jurisdiction, the GRAND LODGE OF ONTARIO—the Supreme Tribunal of all Lodges within the limits of the Province of Ontario—doth hereby ordain the following as the CONSTITUTION of all Subordinate Lodges working under its immediate jurisdiction.

TITLE AND POWERS.

CLAUSE 1.—This Lodge shall be constituted of at least five members of the Third Degree (Degree of Truth), and shall be hailed and entitled MEAFORD LODGE, No 260, I O. O. F., MEAFORD, and shall possess the full powers and privileges of a Subordinate Lodge, holding a legal, unreclaimed, and valid Charter, duly granted and formally presented by the Grand Lodge of Ontario.

MEMBERSHIP.

ADMISSION.

CLAUSE 2.—Candidates for membership, by Initiation in this Lodge, must be free white males, of not less than twenty-one years of age, of good moral character, and in sound health, and resident within the jurisdiction of this Lodge at least six months.

CLAUSE 3.—Every application for membership must be submitted in writing by a Brother of this Lodge, and must state the name of the applicant, and his residence, age and occupation—supported by a reference to at least one other member of the Lodge.

CLAUSE 4.—The application so made shall be referred to a committee of three Brothers, two of whom shall be appointed by the N.G. and one by the V.G., who shall report thereon

at the next regular meeting, unless excused by a two-thirds vote of members present, or the application be withdrawn by the proposer.

CLAUSE 5.—A ballot shall be taken on the application, immediately after the presentation of such report; when, if less than three black balls be found, the candidate shall be accepted; if three or more, he shall be rejected, and so declared.

CLAUSE 6.—Any Brother or Ancient Oddfellow, desirous of joining this Lodge, must present a Withdrawal Card or Dismissal Certificate from the Lodge of which he was previously a member; and his application shall then be disposed of according to the above regulations, provided that in the case of the application of a Brother, who within six months previous to such application has been a member of a Lodge which has merged into or united with this Lodge, the vote necessary to receive shall be a majority vote by ballot.

CLAUSE 7.—Every member, on his admission, shall sign a promise to support and abide by the Constitution and By-laws of this lodge, and to pay all legal demands against him, so long as he shall remain a member.

CLAUSE 8.—Any candidate requiring admission, more than thirteen weeks after his election, must be again proposed and balloted for, as in the case of a new candidate.

CLAUSE 9.—The rejection of any candidate for membership shall be immediately intimated to every Subordinate Lodge in the city, town or village in which such rejection takes place.

CLAUSE 10.—No candidate who has been rejected can be again proposed for membership until at least six months after his rejection.

CLAUSE 11.—No person shall be admitted to honorary membership in this Lodge, nor hold membership in this and any other Subordinate Lodge of this Order at the same time.

CLAUSE 12 —No proposition for membership, either by Initiation or by Card, shall be received or acted upon if the applicant's residence be out of this jurisdiction (without the consent of the Grand Master of the jurisdiction in which he resides); nor if his residence be nearer to any other Lodge unless consent of the latter be obtained.

DEGREES.

CLAUSE 13.—Every Brother, previous to his receiving any

of the degrees, shall present a certificate from the P. S. that he is not in arrears to the Lodge, and that he has paid all charges for the said degree, and then shall be balloted for.

CLAUSE 14.—If, on such ballot, three or more black balls appear, he shall be rejected; otherwise he shall be considered eligible, and shall be admitted to the degree or degrees applied for. In case of rejection, two week's notice in open Lodge must be given before a ballot can again be had.

CLAUSE 15.—No certificate for degrees shall be granted until the candidate shall have paid the fees therefor.

CLAUSE 16 —The Lodge may, by its By-laws, make provision for a class of non-beneficial degree members, on whom the degrees may be conferred for any less sum than two dollars, such members agreeing that they will not claim nor be entitled to any other pecuniary benefits than those payable to initiatory degree members until they shall have paid the full degree fee of the Lodge; and provided further, that the Lodge shall not be compelled to receive such full degree fee from any such member when his removal from the non-beneficial to the beneficial class will involve the Lodge in any increased expenditure for benefits.

WITHDRAWAL CARDS.

CLAUSE 17.—Any Brother in good standing and clear of the books, desiring to withdraw from this Lodge, may signify such desire either personally in open Lodge or by a letter addressed to the Secretary, whereupon the Lodge shall proceed to a ballot, with ball ballots, and a majority vote of the members present shall be necessary to the granting of such Withdrawal Card. If a majority of the members present refuse to grant such Card, the applicant therefor may tender a written resignation of his membership, and shall be entitled to receive from the Secretary, under the seal of the Lodge, a certificate that he has resigned membership, and such certificate shall be sufficient evidence that the Brother was in good standing at the time of this resignation; provided that, upon the refusal of the Card, the member applying for the same shall have the right of appeal to the Grand Lodge.

RE-ADMISSION.

CLAUSE 18.—Should any Brother, receiving a Withdrawal Card from this Lodge, apply within twelve months thereafter

to be readmitted a member and be accepted, the Lodge may remit in his favor the entrance fee or such proportion thereof as they may think fit.

OFFICERS.

ELECTIVE OFFICERS.

CLAUSE 19.—The elective officers of this Lodge shall be Noble Grand, Vice Grand, Recording Secretary, Permanent Secretary and Treasurer.

CLAUSE 20.—No Brother shall be eligible for the office of N. G. until he has served a term as V.G , nor for V.G. until he has served a term in some inferior office (except that of Chaplain), has attained the Third Degree, and is in good standing.

CLAUSE 21.—All officers shall be eligible for re-election.

CLAUSE 22.—Nomination for the elective Officers shall be made only at the two meetings next preceding that fixed for the elections thereto, and no Brother shall be nominated who has not signified his willingness to accept the office for which he may be named, and no nominee shall be allowed to retire after the nominations have been declared closed.

CLAUSE 23.—The election of officers shall take place at the last regular meeting in each term.

CLAUSE 24 —If for any elective office, or for the office of Representative to the Grand Lodge, only one Brother shall be in nomination, such Brother shall be declared elected by acclamation ; should there be two or more candidates duly nominated, the members present shall proceed to elect one of such candidates by ballot, and only members in good standing shall be entitled to a vote.

CLAUSE 25.—A majority of all the legal votes cast shall be necessary to election ; should there be no choice of an officer at any ballot, a new ballot shall forthwith take place, and after each ballot, the name of the candidate who may have received the smallest number of votes, as well as those who shall receive no votes, shall be withdrawn.

APPOINTED OFFICERS.

CLAUSE 26.—The appointed officers of this Lodge shall be W., C., O. G., I.G., R.S.N G., L.S.N.G., R.S.V.G., L.S. V.G., R.S.S. and L.S.S. ; and the Lodge may, at its option, add a Chaplain.

CLAUSE 27.—These officers shall be appointed by the N.G. immediately after his installation ; except the R.S.V.G. and L.S.V.G., who shall be appointed at the same time by the V.G.

CLAUSE 28.—All Brothers appointed as Officers must be in good standing and must have attained to the Degree of Truth.

CLAUSE 29.—The N.G., with the consent of the Lodge, may appoint as O.G. a Brother of the Third Degree (Degree of Truth) belonging to any other Lodge.

VACANCIES.

CLAUSE 30.—Any office, the occupant of which may have been absent without satisfactory excuse from three successive regular meetings, may be declared vacant by vote of the Lodge, on a motion to that effect ; provided notice of such motion has been given at the regular meeting previous to that at which the vote is taken.

CLAUSE 31.—Any vacancy in office shall be filled by election or appointment, as the case may be ; in the case of Elective Officers, the election may take place on the second night of nomination ; and Brothers so elected or appointed shall be entitled to the privileges and honors of the office, provided they complete the term.

DUTIES AND POWERS.

CLAUSE 32.—The Officers of this Lodge shall perform such duties, and be invested with such powers, as are prescribed by the Charge Books and Usages of the Order, the Laws of the Grand Lodge, and the Lodge to which they belong.

CLAUSE 33 —This Lodge shall have authority to add thereto such duties and powers as may not be inconsistent with the provisions of the preceding clause.

SESSIONS, TERMS AND RETURNS.

SESSIONS.

CLAUSE 34.—This Lodge shall hold its meetings weekly or semi-monthly, on such evening and at such time as may be provided by its By-laws ; provided always that, as decided by the Sovereign Grand Lodge, twenty-six nights' service be required as the term of office.

CLAUSE 35.—Special sessions may be called by the N. G., such notice thereof being given as may be required by the By-laws of the Lodge. The notice shall contain the particular reason for calling the same, and no business but that

expressed in such notice, shall be entered upon at such special meeting.

CLAUSE 36.—No business shall be transacted at any regular or special meeting unless at least five members of this Lodge be then present, nor otherwise than according to the Rules of Order annexed to this Constitution.

CLAUSE 37.—Members of other Lodges may be admitted as Visitors, provided they give the Password for the Term, present a proper Card, or are introduced by an Elective Officer of the Grand Lodge, or by any Representative to the Sovereign Grand Lodge from the Grand Lodge or Grand Encampment of Ontario.

CLAUSE 38.—This Lodge shall have no power to resolve itself, at any time, into Committee of the Whole.

TERMS.

CLAUSE 39.—The terms of this Lodge shall be semi-annual or annual, as provided by its By-laws, and shall commence on the first regular meetings in July and January respectively, if semi-annual; and on the first regular meeting in January, if annual.

CLAUSE 40.—Every term shall be held to close on the day on which the succeeding one may commence.

RETURNS.

CLAUSE 41.—It shall be the duty of the last Past Officers to prepare and forward to the Grand Secretary of Ontario, immediately on the expiry of their term of office, a regular return of the work of such term, with the result of the work of such term, with the result of the election of officers, &c., in accordance with such blank form of semi-annual or annual return as the Grand Lodge may, from time to time, direct to be used.

CLAUSE 42.—Such semi-annual return shall be accompanied by the amount due the Grand Lodge; the same being 25 cents for each unsuspended member on said return.

CLAUSE 43.—A fine of two dollars shall be payable by this Lodge for every month that may elapse after the close of any semi-annual term previous to the returns required by Clause 41 being placed in the possession of the Grand Lodge.

CLAUSE 44.—Should this Lodge, or the Officers thereof, fail to make the returns required by the preceding Clauses for twelve months, it shall thereby become liable to the

forfeiture of its Charter ; and it shall be the duty of the last installed Officers to transmit or surrender to the Grand Master, on requisition from him to that effect (or to such other Brother as may be appointed by the Grand Lodge or Grand Master to receive the same), the charter, books, papers, furniture and funds of the Lodge.

FUNDS.

CONTRIBUTIONS.

CLAUSE 45.—There shall be two regular Funds of this Lodge, to be known respectively as the Widows' and Orphans' Fund and the General Benefit Fund ; and the Lodge may provide by its By-laws for the institution of a Special Fund or Funds for any of the benevolent purposes contemplated by the Order ; provided always, that in the case of every such Special Fund, the receipts and disbursements on account thereof shall be kept altogether distinct from the Regular Funds hereby established.

CLAUSE 46.—The Initiation Fee of this Lodge must be paid in every case previous to the admission of the candidate, and shall not be less than five dollars.

CLAUSE 47.—The charges for Degrees shall not be at a less rate than two dollars for each of the three Degrees ; and all moneys received on account of degree charges shall be applied to the General Benefit Fund.

CLAUSE 48.—The contribution of each member to the regular Benefit Funds of this Lodge shall be determined by By-laws, ~~such portion thereof shall be placed to the credit of the W. and O. Fund as the Lodge may see fit, provided it be not less than one-fifth, nor more than one-third, the remainder to be placed to the credit of the General Benefit Fund.~~

CLAUSE 49.—The Lodge shall have the power of exacting such fees for visiting and withdrawal cards, and dismissal certificates, except when otherwise provided by the Sovereign Grand Lodge (to be applied to the General Fund) ; and such fines for neglect of duty, etc., (to be applied on the Widows' and Orphans' Fund)—as may be determined by the By-laws.

DISBURSEMENTS.

CLAUSE 50.—Every member, qualified as required by the By-laws, if rendered incapable of following his usual or other attainable occupation, by sickness or disability, not

occasioned by drunkenness or other immoral conduct on his part, shall be entitled to receive from the General Benefit Fund such weekly sick benefit as may be fixed by the By-laws; provided always, that the Lodge shall not be held to pay such benefit for any term of sickness shorter than one week, but after one week's sickness the Brother shall be entitled to benefits for each additional day or days that he may be ill, unless the By-laws of the Lodge specially provide otherwise.

CLAUSE 51.—In case of the death of a Brother, qualified as required by the By-laws, a funeral benefit shall be paid, from the General Benefit Fund, consisting of such sum as may be fixed by the By-laws of this Lodge; and such funeral benefit shall only be paid to the widow, children, or other dependent relatives of the deceased Brother. The Lodge may also provide by its By-laws for the payment of a funeral benefit to a duly qualified Brother on the death of his wife.

CLAUSE 52.—The Lodge may, by its By-laws, make such provisions as shall seem meet for the relief of Brothers in a state of pecuniary distress.

CLAUSE 53.—The Lodge shall make such disposition of the Widows' and Orphans' Fund, for the relief and benefit of the widows and orphans of deceased Brothers of this Lodge, who were in good standing, as required by the By-laws, at the time of their decease, by annuity or otherwise, as it shall see fit.

PENALTIES.

CLAUSE 54.—Any Brother who shall violate any of the principles of the Order, or infringe the Constitution or By-laws of the Lodge, shall be subject to be fined, reprimanded, suspended, or expelled, as the By-laws may direct, ancient usuage require, or the Lodge determine.

TRIALS.

CLAUSE 55.—Every Brother charged with any offence involving reprimand, suspension or expulsion (unless for non-payment of dues), shall be entitled to a fair trial, in accordance with the provisions of the Clauses following.

CLAUSE 56.—No member of this Lodge shall be put on trial unless charges duly specifying his alleged offence shall first be submitted to the Lodge in writing by one or more Brothers of the Order in good standing.

CLAUSE 57.—Any charge or charges so preferred shall be referred to a committee of five members, three of whom shall be a quorum, to be chosen by ballot; which committee shall, with as little delay as the case will admit, summon the parties, and examine and determine the matter in question, in accordance with the Constitution and Rules of Procedure on Trials. In selecting this Committee only one name shall be written upon any ballot.

CLAUSE 58.—Should the decision of the Committee not involve the suspension or expulsion of a member, and should no appeal be made therefrom, it shall be final, without further action by the Lodge.

CLAUSE 59.—Should the Committee be convinced of the necessity of suspending or expelling a Member, a motion to that effect shall be submitted to the Lodge by three or more of their number, in their name.

CLAUSE 60.—Any motion for the suspension or expulsion of a Member shall be announced at the two regular meetings previous to that on which it is to be decided, which last meeting the Brother under charge shall be summoned to attend; and at the time so appointed, whether the implicated Brother be present or not, the Lodge may proceed to consider and determine the question.

CLAUSE 61.—The Lodge shall have the power, at the meeting appointed for the decision, to vary the penalty to one more or less severe than that contained in the motion submitted by the Committee.

[For the convenience of Lodges, the Rules of Procedure on Trials are placed here, though not part of the Constitution.]

RULES OF PROCEDURE ON TRIALS.

1st.—All charges against members of this Order shall be drawn substantially in the manner prescribed in "Form A," and be submitted direct to the Lodge of which the accused is a member, in duplicate, signed by a member of the Order in good standing. The general charge shall be an averment of "Conduct unbecoming an Oddfellow," followed by specification or specifications, stating the time, place, and circumstances of the offence or offences.

2nd.—The Lodge, shall immediately after the reading of the charge, choose by ballot a committee of five, as near as

possible from among the peers of the accused, three of whom shall be a quorum, to whom the charge shall be referred. In selecting this Committee only one name shall be written upon any ballot, and the first elected shall be the convener thereof.

3rd.—The accused or accuser, or any member of the Lodge acting for either of them, may challenge, for cause, any name appearing on the ballot. The grounds of challenge shall be stated and considered by the Lodge, and a majority vote shall be necessary to sustain the objection made.

4th.—The Secretary shall affix the seal of the Lodge to one copy of the charge and specifications, and certify it substantially according to "Form B," and serve or cause the same to be served upon the accused, either personally or by leaving it at his usual place of residence. The Secretary shall also certify under seal the duplicate charge and deliver it to the Convener of the Committee, with the notice, according to "Form C," of these rules.

5th.—The accused shall, within one week from the receipt by him of the charge and specifications, serve his plea or answer to the same upon the Convener of the Committee, by either or several of the answers shown in "Form E."

6th.—The Convener of the Committee shall, on receipt of the plea in defence, or at the expiration of the time limited therefor, with reasonable diligence, call a meeting of the Committee, to attend which the accuser or accused shall be served with personal notice if they can be found, or by leaving the same at their usual place of residence, according to "Form D," at least one week prior to the time affixed for trial.

7th.—At the meeting a Chairman and Secretary shall be appointed, and the trial proceed by examination of the parties and witnesses on their behalf. Either party may amend their proceedings by leave of the Committee.

8th.—The report of the Committee shall state their finding on each specification of the charge, according to "Form F," and shall be accompanied by an accurate record of their proceedings, rulings and decisions, together with the original evidence taken during the trial, which shall be submitted to the Lodge within a reasonable time after the case has been submitted to them. Should there be a minority report, it may be presented in a similar manner at the same time. The minutes of the Committee should show :—

I. The date and place of each meeting, and the parties present.
II. The exception taken by either party, and the decisions thereon.
III. Parol evidence in full, subscribed by the witnesses.
IV. A documentary evidence, marked as exhibits.

9th.—The finding of the Committee shall be entered in the Lodge minutes by the Secretary, who shall forthwith notify both parties that the report has been submitted, and all parties shall be entitled to make a copy thereof.

10th.—The Lodge shall take up the report for consideration at the regular meeting to be held two weeks after it has been submitted, and may amend, affirm, or reverse the finding of the Committee upon any one or all of the allegations in the charge or their ruling thereon.

11th —The final decision of the Lodge shall be notified to both parties by the Secretary immediately.

12th.—Either party may appeal from the decision of the Lodge to the Grand Lodge, within three months from the action of the Lodge thereon. The Lodge shall transmit to the Grand Secretary a copy of all the proceedings, regularly certified, upon receiving the costs and charges of copying and mailing the same.

Form A.—CHARGE AND SPECIFICATIONS.

To.....Lodge, No....I.O.O.F.

The undersigned, a member in good standing of..... Lodge, No...., does hereby charge Bro. A.B., of..... Lodge, No...., with conduct unbecoming an Oddfellow; the grounds of such charge being more fully set forth in the following specifications, to wit:

1st. For that he the said A.B., did on the..... day of.....188 , at the (Specify the offence and circumstances, and continue with further specifications. Each separate thing in violation of law to be under a separate place in the charge).

Contrary to the laws and usages of the Order.

Date..... (Signed).....B.B.

FORM B.—NOTICE OF CHARGE TO THE ACCUSED.

(Date).....188

Bro.....I hereby enclose a copy of charge and specifications preferred against you by..... of..... The same was referred to a committee, consisting of.....(give names)..... You are required to file your answer to the charge and specifications, according to the form prescribed, within one week from the service of this notice, with the first named member of the Committee, who will notify you of the time and place of trial.

Fraternally,

.....Secretary.

FORM C.—NOTICE TO CONVENER OF COMMITTEE.

(Date)... 188

To Bro.....

I enclose you a charge preferred by.....against ....., which charge was referred to..... ..., (give names) for trial, of which Committee you are Convener. The accused was served with a copy of the charge on the.... day of....., and notified to file his answer thereto with you within one week, when you will cause the Committee to meet and proceed with the trial.

Fraternally,

.....Secretary.

FORM D.—NOTICE TO ACCUSER OR ACCUSED.

(Date).....188

To.....A.B. or C.D., (as the case may be, one to each party). The Committee on Trial of the charge and specifications made by.....against..... will meet at.....on the.....day of..... ....., at ..... o'clock p.m., to hear and determine the same. You are required to attend with your witnesses, and (prosecute or defend the same, as the case may be),

I am, yours fraternally,

....., Convener of Committee.

Form E.—PLEAS IN DEFENCE.

I, A.B., mentioned in the charge and specifications preferred by B.B. on the.....day of.....say:

1st That the offence in the charge mentioned is not within the legal jurisdiction of the Lodge.

2nd. That I am not guilty.

3rd. Guilty.

4th. I admit the facts stated; but will justify the alleged offence.

5th. The complaint is frivolous.

Form F.—REPORT OF COMMITTEE ON TRIAL.

(Date).....188

To.....Lodge, No.....I.O.O.F.

The undersigned (a majority of the) Committee appointed to investigate the charge and specifications preferred by .....against.....respectfully report as follows: (State the finding on each specification). The minutes of the committee, evidence taken, and papers pertaining to the trial are submitted herewith.

(Signed by the Committee.)

Form G.—DECLARATION OF WITNESS.

You sincerely declare, upon your honor as an Oddfellow that the evidence you shall give in the matter of..... against....., now pending, shall be the truth, the whole truth, and nothing but the truth. Thus you declare.

EVIDENCE AND WITNESSES.

1.—The evidence competent to be admitted before the Committee on Trial shall be:

a. Parol evidence (i.e., testimony of living witnesses before the Committee.)

b. Depositions, procured in the manner prescribed by the Sovereign Grand Lodge.

c. Regularly certified minutes of the Lodge.

d. Regularly proved documentary evidences. Hearsay evidence cannot be received. The Committee will

determine the admissibility of evidence offered, subject to exception by either party. The exceptions so taken shall be noted by the Committee upon its minutes.

2.—Members of the Order shall testify under their obligations as Oddfellows, according to "Form G," to be administered by the Chairman of the Committee.

In case either the party making a charge, or the party against whom a charge has been made, desires to have the evidence of any person not a member of the Order, the same shall be taken as follows :—

The party giving the evidence shall make a statutory declaration of all the facts relating to the matter within his own knowledge, in the manner provided for the taking of statutory declarations by chapter 37 of the Statutes of Canada, 37 Victoria (1874), and to be taken before any of the persons therein authorized to take such declarations ; and such declarations when so taken shall be received by the Committee appointed to try the case, provided always, that the party procuring such declaration to be taken shall give to the opposite party forty-eight hours' notice in writing of the time and place where and when such declaration will be taken, and the party receiving such notice shall have the right to attend at the time and place appointed, for the purpose of asking such questions as he may wish of the party making such declaration, and the replies to such questions shall be embodied in the declaration ; and in case such notice as is herein required shall not be given, such declaration shall not be received by the Committee in evidence. Should the party so notified not attend at the time and place appointed, the declaration shall be taken in his absence, and shall be received by the Committee as if the said party had been present.

3.—Deposition of absent witnesses shall be procured by interrogatories and cross-interrogatories in the form prescribed by the Sovereign Grand Lodge, subject to objection by either party, to be determined by the Committee.

4.—The attendance of witnesses must be procured by the party desiring to call them.

5.—Any member of the Order refusing or neglecting to give evidence or produce documentary evidence in his possession, upon the application of the party requiring his testi-

mony, shall then be required by the Committee to give such evidence, and if he shall refuse, after being so required by the Committee to give or produce such evidence, he shall be reported to his Lodge, which Lodge shall take such action as they may deem necessary to compel the production of such evidence.

APPEALS.

CLAUSE 62.—Any member shall have the right to appeal to the Lodge from the decision of a Committee, given under Clause 58 ; and notice of the meeting appointed for trying the appeal shall be given at least one regular meeting previous.

CLAUSE 63.—On the evening appointed the Committee shall present to the Lodge, in writing, the grounds on which their decision was founded and the parties interested shall have the privilege of being heard before the Lodge ; and the decision shall then be confirmed, annulled, or modified, as a majority of the members present shall determine.

CLAUSE 64.—Any member interested shall have the right of appeal to the Grand Lodge of Ontario, provided such appeal be forwarded to the Grand Secretary within three months from the date of the final action of the Lodge on the matter to be appealed against ; and the Lodge shall be required to provide the appellant with a copy of all the proceedings in the case, regularly certified, upon receiving the costs and charges of copying and mailing the same ; which charges shall be refunded to the appellant in the event of his appeal being sustained.

CLAUSE 65.—In case of charge and trial where the penalty is fixed as suspension or expulsion, the accused may immediately, on or before the time of making his appeal to the Grand Lodge, file an application for an arrest of judgment with the Secretary of his Lodge, and send a copy thereof to the Grand Master (which application the Grand Master may refuse), and at the same time the accused shall pay all dues and demands against him to that date ; and thereupon his status in the Lodge shall not be affected by reason of such trial and conviction, while such appeal is pending, unless after filing such application, he shall fail to perfect his appeal in the time provided, or the Grand Master shall refuse the application. Then, in such case, the judgment of

the Lodge shall be enforced in the same manner as in cases where no arrest of judgment has been applied for. Such member shall not be entitled to a visiting or withdrawal card or dismissal certificate during such arrest of judgment.

REINSTATEMENT.

CLAUSE 66.—When any brother suspended for a definite period for any other cause than non-payment of dues, desires to be reinstated before the expiration of his suspension, his case shall be referred to a Committee of three Brothers, who, after due investigation, shall report at the next regular meeting; and if a majority of the members then present shall vote in his favour, he shall thereupon be declared eligible for reinstatement, and, with the consent of the Grand Lodge, may be reinstated.

CLAUSE 67.—No Brother shall be reinstated until he shall have paid any arrearages against him at the time of his suspension, and all dues that may have accrued since then, except in cases of suspension for non-payment of dues.

CLAUSE 68.—No Brother who has been legally expelled, or who has ceased to be a member for non-payment of dues, except members of defunct Lodges, and those possessing dismissal certificates, shall be again admitted to membership in any Lodge of this Order without the consent of the Lodge from which he was expelled or dropped, and in no case shall he be readmitted without compliance with all the forms for new applicants, excepting the ceremony of initiation; and excepting also that, in the case of a non-resident, he shall not be required to re-sign the Constitution.

CLAUSE 69.—Any Brother suspended for non-payment of dues may at any time prior to six months thereafter become reinstated in his Lodge upon payment of the amount due by him at the date of his suspension, together with such sum as may have accrued since that time. Any Brother so suspended for six months shall cease to be a member.

SUSPENSION AND REINSTATEMENT.

The following is the law regarding Suspension and Reinstatement, and is inserted here for the benefit of all concerned though not a part of the Constitution :—(Report of Legislative Committee, Sovereign Grand Lodge, 1880.)

Resolved, That a member of the Order who becomes in arrears for dues for the period of one year may be suspended

or dropped from membership, but he cannot be expelled from the Order on account of being in arrears for dues.

RESOLVED, That a member suspended or dropped from membership for non-payment of dues may be reinstated in the Lodge or Encampment from which he has been suspended or dropped, within one year after suspension, by paying the amount of one year's dues, and being reinstated in the manner prescribed by the local law.

RESOLVED, That, after one year from the date of suspension, a member dropped or suspended for non-payment of dues may be reinstated upon the payment of the fee charged for an initiate of the same age, or such less sum as the By-laws may prescribe.

RESOLVED, That a member suspended or dropped from membership for non-payment of dues, who makes application for reinstatement and for a withdrawal Card for the purpose of uniting with another Lodge or Encampment in the same jurisdiction, may be reinstated and granted a final Card at any time within five years from the date of suspension, upon the payment of one year's dues, and the usual price of a Card.

RESOLVED, That a member suspended or dropped for non-payment or dues, after five year's suspension wishing to join a Lodge or Encampment in the same jurisdiction, shall be entitled to receive, and the Lodge or Encampment shall grant, upon proper application, a Dismissal Certificate upon the receipt of one dollar.

RESOLVED, That a Lodge or Encampment, upon proper application and the receipt of one dollar, may at the discretion of the Lodge or Encampment, by a majority vote of the members present, grant a Dismissal Certificate to a member suspended for non-payment of dues, to enable such suspended member to join a Lodge in the same jurisdiction before the five years have expired.

RESOLVED, That a member suspended or dropped for non-payment of dues wishing to re-gain membership in another jurisdiction than that in which he was suspended or dropped, shall be entitled to receive, and the Lodge or Encampment to which he belonged shall grant, upon proper application, a Dismissal Certificate upon the receipt of one dollar.

RESOLVED, That in all cases wherein a Lodge or Encampment has refused to reinstate a member suspended or dropped for non-payment of dues, he shall be entitled to receive, and the Lodge or Encampment shall, upon proper

application, grant a Dismissal Certificate upon the receipt of one dollar.

RESOLVED, That where the books of an extinct Lodge or Encampment have been lost or destroyed, the Grand Secretary, or Grand Scribe, as the case may be, upon being satisfied of the good standing of any member of such extinct Lodge or Encampment, may issue to him a Card of Withdrawal. Where the books of a defunct Lodge or Encampment are in the possession of a Grand Scribe or Grand Secretary, he may issue Cards to former members of the defunct Subordinate; such Cards shall have the same privilege as a Card issued by an existing Subordinate.

RESOLVED, That Dismissal Certificates may be received upon deposit in any Lodge or Encampment, as the case may be, but the privilege of visiting a Lodge or Encampment shall not be awarded to the holder of a Dismissal Certificate. The Certificate shall be provided by the Grand Corresponding and Recording Secretary, and be sold as other supplies are sold, at the same rate as Cards.

When State Grand Officers grant Cards to former members of defunct Lodges, the Brother receiving the Card is not entitled to the A.T.P.W. The Card cannot be used for visiting Lodges, but is good for deposit only by the holder as an Ancient Oddfellow.

RESOLVED, That all laws, By-laws, or provisions thereof, that are inconsistent with the above general laws, conditions and regulations, are hereby abrogated or repealed.

REGALIA AND JEWELS.

REGALIA.

CLAUSE 70.—The Regalia of the Order shall be as follows:—Collars of Subordinate Lodges shall be white, trimmed with the emblematic color of the degree intended to be represented, namely: First Degree, pink; Second Degree, blue; Third Degree, scarlet; Initiatory Degree, a plain white collar. Rosettes of the appropriate color may be worn upon the collar. The Noble Grand, Secretary and Treasurer shall each wear a scarlet collar trimmed with white or silver; the Vice Grand a blue collar, trimmed in like manner. Supporters of the Noble Grand and Vice Grand shall wear sashes of the color of those officers respectively; Warden and Conductor, black sashes; Scene Supporters, white sashes, Chaplain, white sash; Outside Guardian, scarlet

sash; Inside Guardian, scarlet sash. The position of each officer shall be indicated by the jewel of the office. Past Grands shall wear scarlet collars or sashes trimmed with white, or with silver lace or fringe; and those having attained the Royal Purple Degree may have trimmings of yellow metal.

JEWELS.

CLAUSE 71.—The jewel of a Past Grand is a five-pointed star; of Noble Grand, crossed gavels; of Vice Grand, hour class; of Secretary, crossed pens; of Treasurer, crossed keys; of Warden, crossed axes; of Conductor, crossed wands; of Guardian, crossed swords; Supporters of the Noble Grand, a wand having branching arms connected by three links and encompassing a gavel; Supporters of the Vice Grand, a wand arranged same as that of the Supporters of the Noble Grand, encompassing an hour glass; Scene Supporters, a wand arranged in same manner, encompassing a burning torch; Chaplain, a wand arranged in same manner, encompassing a Bible; each to be of white metal, three and a half inches in length.

CLAUSE 72.—Funeral regalia consists of a black crape rosette, having a centre of the color of the highest degree to which the wearer has attained, to be worn on the left breast, with a sprig of evergreen above, and such jewel or jewels as the Brother may be entitled to wear suspended below. But the Lodge may wear the ordinary regalia at funerals, either in connection with, or as a substitute for, this simple regalia, by obtaining a dispensation from the Grand Master or D. D. G. M.

CLAUSE 73.—The ordinary mourning badge to be worn in memory of a deceased Brother is a strip of black crape passed through one button-hole of the left lapel of the coat, tied with a narrow ribbon of the color of the highest degree the wearer has attained. To be worn for one month.

CLAUSE 74.—Past Officers and Members of the Encampment Degrees, and all other members of the Order, when attending the meetings of the Lodges of which they are members, are entitled to wear the regalia and jewels pertaining to the highest degrees they have taken.

BY-LAWS, ETC.

BY-LAWS.

CLAUSE 75.—This Lodge shall stand fully invested with

the power to adopt, repeal, alter or amend, from time to time, such By-laws and Resolutions as may be deemed expedient; provided they do not in anywise contravene any part of this Constitution, the Constitution and By-laws of the Grand Lodge of Ontario, or the principles or customs of the Order.

CLAUSE 76.—All such By-laws shall be immediately forwarded in duplicate to the Grand Secretary, authenticated by the seal of the Lodge, and the signature of its N. G. and Secretary; one copy to be retained by the Grand Lodge, and the other to be returned to the Lodge, certified as approved, or otherwise, as the case may be; and no such By-laws shall be operative until approved by the Grand Lodge, or, in its recess, by its Committee on Laws of Subordinates.

AMENDMENTS.

CLAUSE 77.—This Constitution, or any part thereof, shall not be altered, amended, suspended, or annulled, unless by action of the Grand Lodge of Ontario, and then only by a two-thirds vote of the Representatives present and voting.

RULES OF ORDER.

RULE I.—As soon as the Presiding Officer shall have taken the chair, the Officers and Brothers present shall take their respective stations, and the Lodge shall then be opened in ancient form.

RULE II.—The Order of Procedure after opening shall be as follows:—

1.—Calling of the Roll of officers.

2.—The reading, by the Secretary, of the Minutes of the last Lodge night; the consideration of any objections which may be made to any part thereof, and their approval, with or without amendment, as the case may require.

3.—The consideration of any excuses which may be offered by absentees from previous meetings.

4.—The receiving and consideration of any Reports from the Visiting Committee, or from other Brothers who may have to report the fact of any Brother being sick or in distress.

5.—The nomination or election of Officers, on the evenings designated for such nomination or election.

6.—The receiving and consideration of Reports of Committees on Character, and balloting thereon.

7.—The initation of Candidates for Membership.

8.—The receiving of propositions for Membership, and their reference to Committees on Character.

9.—The receiving and consideration of any Reports of Officers or Standing Committees, which may be required to be made in pursuance of the By-laws.

10.—The receiving and consideration of any Reports of Special Cammittees, in the order of their seniority.

11.—The reading and consideration of Accounts and other Communications in the hands of the Secretary.

12.—Good and Welfare; being, first, Unfinished Business, in order of priority at former meetings; and, secondly, New Business.

13.—The closing of the Lodge.

RULE III.—Any member offering a motion must do so in writing if a request to that effect be made by the Secretary, the Presiding Officer, or the Lodge.

RULE IV.—No question shall be put by the Presiding Officer unless regularly moved and seconded; nor be open for consideration until so put; and, when put, no other motion shall be receivable unless it be a motion:

1.—To adjourn;
2.—To lay on the table;
3.—To put the previous question;
4.—To postpone;
5.—To refer; or
6.—To amend.

The several motions, if made, shall have precedence in the order above stated; and the first, second and third thereof shall be decided without debate.

RULE V.—The Previous Question shall be put from the Chair only after it shall have been ascertained that the call therefor is sustained by a majority of the members of the Lodge present, and then shall always be put in the words following: "Shall the question be now put?" which words shall be understood to have reference to whatever question may be pending, immediately before such call for the Previous Question may have been made.

RULE VI.—If the vote of the Lodge, taken pursuant to such call for the Previous Question, be in the affirmative, the Presiding Officer shall thereupon forthwith put to vote the question so pending, immediately before such call, and shall allow no amendment or further debate thereon; and if, on the other hand, the vote of the Lodge be in the negative, the Presiding Officer shall be thereby precluded from putting to vote, during the remainder of the current term, the question so pending as aforesaid.

RULE VII.—Any member may require the division of a question when the sense will admit of it.

RULE VIII.—When a blank is to be filled, the question shall first be taken on the highest sum or number, and the longest or latest time proposed.

RULE IX.—The Yeas and Nays shall be taken and recorded on the call of any member duly seconded.

RULE X.—After any question, except that of indefinite postponement or the previous question, may have been decided, any two members having voted in the majority, may, at the same or next regular meeting, move for a reconsideration thereof, but no discussion on the main question shall be allowed upon such motion.

RULE XI.—Any question decided by the Lodge shall not

again be brought before it, otherwise than by reconsideration, as provided in the foregoing Rule, unless notice thereof shall have been given at the meeting immediately preceding; and such notice shall not be received during the term in which the question has been decided.

RULE XII.—Every member shall have the privilege of speaking twice on any question, but not oftener, unless by permission of the Presiding Officer.

RULE XIII.—Any Brother intending to speak on a question, shall rise in his place and respectfully address the Presiding Officer, confining himself to the question, and avoiding personalities; and, should more than one Brother rise to speak at the same time, the Presiding Officer shall determine which is entitled to the floor.

RULE XIV.—The Presiding Officer, or any member, may call a Brother to order while speaking; and, in such case, the debate shall be forthwith suspended, and the Brother so called to order shall not proceed until the point of order thus raised be determined, nor speak upon such point of order, unless it be to make necessary explanation, or appeal from the decision of the Chair.

RULE XV.—In all cases where a member may appeal from the decision of the Chair he shall use the words following, and none other, unless it be for necessary explanation: "N.G., I would respectfully appeal from the decision of the Chair to the Lodge"; and the Lodge shall, after such explanation from the Presiding Officer as he may deem necessary, proceed forthwith to consider and vote upon the question: "Will the Lodge sustain the decision of the Chair?"

RULE XVI.—Any Brother who may have been called to order for manifestation of temper or improper feeling must apologize to the Lodge or to any aggrieved party, if required so to do by the Presiding Officer; and shall not speak again on the Pending question, except to explain or apologize, unless specially permitted so to do by the Presiding Officer.

RULE XVII.—The Presiding Officer, or the Lodge, may, at any time, require all members present to vote upon any pending question, or may excuse any member or members from so doing.

RULE XVIII.—Brothers not members of this Lodge may address the Lodge on receiving permission to that effect from the Presiding Officer.

RULE XIX.—No Brother shall retire while the Lodge is open without the permission of the Presiding Officer.

RULE XX.—A motion to suspend or alter the Order of Procedure, as contained in Rule II., for the remainder of a meeting, may, at any time, be carried by a vote of not less than two-thirds of the members present and voting thereon; but no motion to suspend or alter such Order of Procedure for a longer term shall at any time be put to vote.

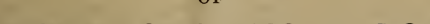
RULE XXI.—These Rules, or any part thereof, shall only be altered, amended, suspended, or annulled, (except in the case provided for by Rule XX.), by action of the Grand Lodge of Ontario.

BY-LAWS

—OF—

MEAFORD LODGE, NO. 260, I.O.O.F.

ADOPTED 1887.



MEMBERSHIP.

1.—One week's notice shall be given, verbally, in open Lodge, of intention to propose a Candidate for membership.

2.—No application for Membership shall be made known to any person, except a Member of this order, until after the same shall have been determined favorably by election.

3.—Application for membership shall be made in the prescribed form, accompanied by the Medical Examiner's certificate, if so requested by the Lodge, and by the sum of $3, which sum shall be placed to the credit of the Candidate's initiation fee, provided he appear for initiation within 13 weeks; otherwise $2 of such deposit shall be placed to the credit of the W. and O. Fund, the other $1 going to the Medical Examiner; but in case the Candidate be rejected $2 shall be returned to him. When the Lodge does not deem it necessary to have a Medical Examiner's certificate, the sum of $2 only will be required as a proposition fee.

4.—Every Brother, on his admission to the Lodge, shall sign an agreement to abide by its Constitution and By-laws, and to pay all legal demands against him, so long as he shal remain a member thereof; and shall give his place of residence to the P.S., and whenever he changes his place of residence, he shall notify the P.S. of such change, or forfeit his claim to the attention of the Visiting Committee.

5.—No Brother shall enter or retire from the Lodge during initiation or conferring degrees.

6.—In balloting for Members, the ballot box shall be placed in full view of the N.G., and the result having been inspected by the N. G., the Warden shall proceed with it to the chair of the V. G., who having inspected the same, shall announce

whether the ballot is favorable or unfavorable, and the N.G. shall declare the result to the Lodge.

MEETINGS.

7.—This Lodge shall hold its Regular Meetings every Wednesday evening, from the 1st of April to the 1st of October at 8 o'clock, and from the 1st of October to the 1st of April at 7.30 o'clock. The N. G. may summon a special meeting whenever he shall deem it necessary, or when requested to do so by five Members in good standing; provided always that not less than 8 hours' notice of the time and object be given by the Secretary, by means of a printed or written circular, to every Brother of the Lodge residing in town.

8.—Five Members shall constitute a quorum for the transaction of business, at any regular or special meeting.

9.—No business other than that for which such meeting may be specially called shall be discussed at such meeting.

ELECTION OF OFFICERS.

10.—Before proceeding to open the poll for an Election of Officers, the N. G. shall appoint two Brothers of the Degree of Truth in good standing, to be tellers, whose duty it shall be to guard the ballot box, to count the votes given and to make return thereof to the N. G. and to the Lodge.

11.—In balloting for the Elective Officers of the Lodge, and for Delegates to the Grand Lodge, or other officers, when more than one Candidate is in nomination, the names of the respective candidates shall be written upon the ballots and the election shall in other respects be conducted as provided by the Constitution.

DUTIES OF OFFICERS.

12.—It shall be the duty of the Junior P.G. to attend regularly the meetings of the Lodge, to act as sitting P. G. for the term of six months; to deliver the charge of that office at initiation, or to see that the same be done by a P.G. or N.G.; to register in a book, to be kept for that purpose, the name and residence of every widow, and the name, age and residence of every orphan child receiving Benefits from the Funds of the Lodge; to watch over their welfare and interest; to visit them, if residing in this place or within one mile thereof, at least once in each quarter, and oftener if necessary; to report their condition to the Lodge whenever

occasion may require ; and to perform all other duties pertaining to his office.

13.—It shall be the duty of the N.G. to preside in the Lodge; to enforce a due observance of the Constitution and By-laws, and proper respect for the Grand Lodge ; to see that all the the officers of the Lodge and the members of the committees perform their respective duties as enjoined by the respective Charges and Laws : to take care that all fines, not requiring a vote of the Lodge for their imposition, be punctually charged on the books of the P.S. ; to exercise a vigilant supervision in regard to all irregularities subjecting Brothers to fines or other penalties at the vote of the Lodge ; to bring the same before the Lodge whenever known to him, without fear or favor ; to take charge of the Charter of the Lodge ; to have it always in the Lodge while in session ; to summon special meetings whenever he may consider it necessary, or requested to do so by any five members of the Lodge in good standing; to appoint all officers and committees not otherwise provided for ; to fill by appointment all vacancies occurring in Committees or in Offices originally filled by his appointment ; to examine the ballot box after every ballot for members ; to ascertain and announce to the R.S. the result of all balloting and votes ; to give the casting vote in case of a tie on any question, except those decided by ballot ; to present a copy of the Constitution and By-laws to each brother on admission ; to ascertain from the P.S. his receipts since last Lodge night, and announce the same to the Lodge ; to cause the R. S. to invite Brothers to attend the Funeral of any Brother, for whom the Lodge may be chargeable with a Funeral Benefit ; to take charge of such Funeral, in the absence of competent relatives, to receive the amount of and regulate the disbursements ; to draw upon the Treasurer for all sums voted by the Lodge, or necessary for the payment of any Benefits due under these Laws ; to act as Chairman of the Visiting Committee, and, in the absence of any Elective Officer, or other officer appointed by the N G. he shall appoint a qualified Brother, pro tem., to perform the duties of such Officer ; he shall perform all other duties pertaining to his Office by the Constitution, or By-laws of the Lodge, or by the Charges and Usages of the Order ; and shall not make or second any motion, or take part in any debate while in the Chair, except in case of appeal from his decision.

14.—It shall be the duty of the V.G. to assist the N.G.,

and in his absence to take his Chair, except during an initiation, visitation of Grand Officers, or other important occasion, when he may cause the same to be done by a P.G. : to appoint his own supporters, and the minority of all committees on character ; to assist in examinations of the ballot at elections for membership ; to act as a member of the Visiting Committee, and whenever the N.G. is absent to act as Chairman thereof ; to take special charge of the door under the N.G., and to perform such other duties as are prescribed by the Charges of his office and the Usages of the Order.

15.—It shall be the duty of the R.S. to keep an accurate record of the proceedings of the Lodge, to take charge of, and keep in safety the Seal of the Lodge ; to keep carefully and in good order, all books, papers, and other property belonging to his office, and to deliver the same to his successor in like good order ; to fill up all Certificates and Cards granted by the Lodge ; to write and duly despatch, and copy into the letter book all communications ordered by this Lodge, and to read the same at the next regular meeting under the head of unfinished business ; to punctually issue all notices required by order of the N.G. or the Lodge ; to inform all candidates of their election or rejection, when the proposer of such candidate declines to do so, but without disclosing any other fact or circumstance connected therewith ; to examine the Black Book in reference to all nominations for Membership, and acquaint the committee on Character with the result of such examination ; to fill out for the Chairman of such committee, a notice containing the names of the committee, and also that of the Candidate and referees ; to preserve and file all written resolutions, motions, accounts and reports, upon which action has been taken by the Lodge ; to keep written up in good order, all books placed in his charge, and to carefully preserve all papers left with him ; to attest all warrants for moneys ordered to be paid at regular meetings ; to advise to P.S. of all votes of the Lodge imposing any assessment, or imposing or remitting any fine ; and also all fines otherwise incurred by any Brother ; and shall, at the second meeting in each month, enter upon the minutes of the Subordinate Lodge a statement containing the name of every Brother who received Degrees at the last Degree Meeting, and also what Degree or Degrees he then received, and to record the same in a separate book ; and perform all such other duties, consistent with his office

as may be required of him by the Lodge, or his Charge of office.

16.—It shall be the duty of the P.S. to keep just and true accounts between the Lodge and its members ; to charge and collect punctually all Dues, Charges, Assessments and Fines, to notify every Brother, by means of a written or printed circular, mailed to his address, at least two weeks previous to the close of each quarter, of the amount of his arrears, and the amount of regular dues for the three months in advance ; to call the special attention of every Brother owing dues for eleven or seventeen calendar months as the case may be, to the provisions of these laws in such cases, by means of a written or printed notice, to be mailed to his address ; to advise the N.G. from time to time, of the names of all Brothers owing dues for twelve or eighteen calendar months, to the end that such provisions may be punctually carried into effect ; to receive all moneys due the Lodge, and pay over the same forthwith to the Treasurer, taking his receipt for the same ; to furnish the Lodge, at the first meeting in each term with a written statement of all moneys received by him during the past term ; to have his books written up for the Finance Committee, within twenty-four hours of the last meeting in each term ; to deliver up in good order, for his successor, all books, papers, and other property pertaining to his office ; to make out at the end of his term, for the Grand Lodge, a full return of the proceedings of the Lodge during the term.

17.—It shall be the duty of the Treasurer to receive from the P.S. all moneys of the Lodge, and carefully take charge of and deal with the same, in such manner as may be required by the By-laws of the Lodge, or by any vote of the Lodge, duly passed in conformity therewith ; to pay all warrants signed by the N.G. on account of benefits due under these laws, and also all other warrants signed by the N.G. and R.S. but none other ; to keep a correct account of all moneys coming into his hands ; to advise the P.S. punctually of the state of his books whenever the said P.S. may require the levying of an Assessment under these laws ; to lay before the Lodge a statement of its Receipts and Disbursements, at the first regular meeting in each term ; to have his books written up for the Finance Committee within twenty-four hours after the last regular meeting in each term ; and to deliver up when legally called upon, all moneys, bonds, papers, books and other property belong-

ing to the Lodge, which may be in his possession or charge, to his successor in office, or to any other Brother or Brothers whom the Lodge may appoint to receive the same. Prior to his installation in office the Treasurer shall give to the N.G. or V.G. or to the Lodge, as the case may be, a bond with two sureties, to be approved by the Lodge, for the term for which he may serve, subject to such penalties, and on such conditions, as, from time to time, may be prescribed by the Lodge*. He shall deposit in the P.O. Savings Bank, or any chartered bank with the sanction of the Lodge, to the credit of the Lodge Trustees all moneys of the Lodge excepting $20, which shall be retained by him for emergencies.

18.—There shall be three Trustees of this Lodge, who shall, at the second Meeting in January in each year, be elected by ballot. The duties of the Trustees shall be to take charge of the Funds of the Lodge, except such Funds as may be deemed necessary to remain in the hands of the Treasurer, and invest the same, subject to the approval of the Lodge. Each Trustee, before entering upon his Term of Office, shall give a bond, with two sureties, to the N.G. or V.G., or to the Lodge, as the case may be, to be approved of by the Lodge, for the faithful performance of his duties as such Trustee. All Brothers elected as Trustees must be members of the Degree of Truth at the time of their election.

19.—It shall be the duty of the Warden to take charge of the Regalia and other property of the Lodge, except when a keeper is employed for that purpose, to act as Chairman of the property committee, and perform such other duties as are prescribed by the Charges of his office.

20.—The Chaplain shall assist in opening and closing the Lodge, according to the requirements of his office.

21.—Every officer who may be required to state his duties or to deliver any charge in the Lodge, shall commit his part to memory within two weeks after his installation.

DISMISSAL OF OFFICERS.

22.—Any officer charged with official misconduct may be suspended or dismissed from office, by a vote of two-thirds of the Brothers of the Lodge present and voting on any motion

*Grand Lodge advises that the bonds of a Subordinate's officers shall not be of private members, but of a guarantee company.—Journal of 1878; p 82.

to that effect, provided always first that he has received a fair trial, according to clauses 55-61, of the Constitution.

COMMITTEES.

23.—The N.G., on the night of his installation, shall appoint subject to the approval of the Lodge, the following standing committees, to serve for the current term, viz: a Visiting, a Finance, and a Property committee.

VISITING COMMITTEE.

24.—The Visiting committee shall consist of seven Members of whom the N.G. and V.G. shall be two, ex officio.

25.—It shall be the duty of each member of this committee (on the day set apart for him) to visit every sick Brother of this Lodge after receiving information of his illness (provided he be in this place or within one mile thereof), and to render him such necessary aid as the law provides or the Lodge directs.

26.—It shall be the duty of the Chairman of this committee to make such arrangements that sick Brothers of this Lodge, if within one mile of this place, shall be visited at least once each day, during their illness, by one or more members of this committee; to keep a correct roll of the names of the Brothers, in the order in which they were initiated, for the use of the committee (the roll to be furnished by the P.S.), and, when circumstances require, it shall be the duty of each member, on the day set apart for him to visit, to call upon so many of the Brothers, in the order in which their names have been enrolled, as may be necessary to secure the attendance and services of at least two Brothers to watch nightly with sick Brothers.

27.—It shall be the duty of each member notified to attend the sick, to inform the N.G. at the same time such notice is given, whether he will attend or not, and when he is unable to attend, except for sickness, he shall be charged 25 cents, and his place supplied as in case of residents out of the place. Should any member not inform the N.G. of his inability to attend, or neglect to attend after signifying that he would, then the Lodge on motion, can order that he be fined an additional sum of $1, as the circumstance of the case may permit; but in no case shall the member so notified be exempted from paying the fine of 25 cents, as specified in the foregoing part of this clause (unless he was ill himself).

28.—In the case of contagious or infectious diseases, it shall not be incumbent on members of this Committee to visit personally, or, of other Brothers to watch; and if attendance be required, the Committee shall employ a competent nurse, to be paid from the Funds of the Lodge.

FINANCE COMMITTEE.

29.—The finance committee shall consist of three members, whose duty it shall be to inspect and report upon all accounts referred to them by the Lodge, at or before the regular meeting next following; and shall audit the books and accounts of the P.S. and T. at the end of each quarterly meeting, and the first meeting after the quarterly meeting make a written report thereon; also, a report in full of the financial affairs of the Lodge at the second regular meeting in each term, and audit the accounts of all officers or committees charged with the receipt or expenditure of moneys of the Lodge.

PROPERTY COMMITTEE.

30.—The Property committee shall consist of three members, including the Warden—who shall be chairman thereof—whose duty it shall be to take charge of all regalia and other effects of the Lodge, not especially entrusted to particular officers or to other committees; to procure such articles as may be necessary, or as the Lodge may direct; to cause all repairs to be made to the regalia, or other Lodge property, as to them may seem fit, or the Lodge direct; and to make a full written report of their proceedings at the last meeting in each term.

31.—This committee shall in no case expend a greater sum in any one term than $10, without the consent of the Lodge in regular form.

COMMITTEE ON CHARACTER.

32.—It shall be the duty of all committees on Character to ascertain, carefully, the age, state of health, profession, habits, and character of the candidates referred to them; and to make a written report thereon to the Lodge at the next regular meeting.

DISMISSAL OF COMMITTEE.

33—Any committee or member or members of committee,

failing to discharge their duties to the satisfaction of the Lodge may be discharged therefrom by vote of the Lodge to that effect; and every Committee, or member or members thereof, thus discharged shall forthwith surrender, on demand to that effect, to the N. G., or such Brother or Brothers as the Lodge may appoint, all books, papers, moneys, and other properties of the Lodge which may be in his or their hands.

ADMISSION FEES.

34.—Every person initiated into this Lodge, shall previous to his admission pay a fee in accordance with the following rule, viz:—From the age of 21 to 30, $6; from 30 to 35, 25 cents for each additional year; from 35 to 40, 50 cents for each additional year; from 40 to 45, 75 cents for each additional year; from 45 to 50, $1 for each additional year; and every candidate at the time of his initiation shall pay in addition to the fee as laid down the amount due for the balance of the then current quarter.

35.—Every Brother admitted to membership in this Lodge as an Ancient Odd Fellow, shall pay as follows:—From 21 to 30 years of age, $5; from 30 to 40, 25 cents for each additional year; from 40 to 45, 50 cents for each additional year; from 45 to 50, 75 cents for each additional year.

36.—Every brother admitted to membership in this Lodge by deposit of card from any other Lodge, shall previous to admission, pay into the funds of this Lodge as follows:—From 21 to 30 years of age, $3, and this sum shall be augmented 25 cents for each additional year from 30 to 40; 50 cents for each additional year from 40 to 50; after which age $2 will be charged for each additional year.

QUARTERLY DUES.

37.—The regular contributions, payable by every Brother, who is a member of this Lodge, shall be at the rate of $6 per year, or $1.50 per quarter, payable at or before the close of each quarterly term.

OTHER CHARGES.

38.—This Lodge shall charge $3 for each of the first two Degrees and $4 for the third. The amount of such charges must he paid to the P. S. before any Brother can be balloted

for to obtain such degree, but shall be returned by the P. S. should the ballot be not in favor of the candidate.

39.—For every Visiting or Withdrawal Card there shall be a charge of 50 cents.

FUNDS.

40.—There shall be three funds of this Lodge—W. and O. Fund, Contingent Fund, and the G.B. Fund; the first being chargeable with all benefits to W's. and O's.; the second with all contingent or emergency expenses as laid down in the Book of Laws and Digest; the third with all other benefits and Lodge expenses.

41.—There shall be carried to the credit of the W's. and O's. fund all moneys, which at the time of the passing of these By-laws, may be at the credit of the said fund, one-~~third~~ part of all Quarterly Dues, all Fines for neglect of duty, &c.; the proposition fees of all candidates who do not appear for initiation within the required time; all donations, all bequests which may be made thereto, and all moneys which may be raised by assessment as hereinafter provided in aid thereof. There shall be carried to the credit of the Contingent Fund one-tenth part of all Quarterly Dues, all other moneys accruing to the Lodge shall be carried to the account of the General Benefit Fund.

ASSESSMENTS.

42.—Whenever any Benefit, or Benefits may become due and payable, from any of the Funds of this Lodge in the course of any one quarter, if the books of the Lodge do not show a sufficient amount to the credit of such Fund to meet such benefit, then the P.S. shall forthwith raise, in aid of such fund by an assessment, to be levied in equal proportions upon all the members of the Lodge, the amount necessary to meet such Benefit or Benefits.

INVESTMENT OF FUNDS.

43.—Investment of all moneys of the Lodge, which it may not be deemed necessary to keep in the immediate charge of the Treasurer to meet ordinary disbursements, shall be made in the names of the Trustees of the Lodge, from time to time in such manner, and with such security as the Lodge may require, provided always that no part of the funds shall be

loaned to any member of the Lodge. All evidences or certificates of such investments shall be kept by the Trustees, and all dividends, interest, or other income accruing therefrom shall be duly demanded and received by them, and the amount thereof paid over forthwith to the P.S. for delivery to the Treasurer.

44 —All moneys of the Lodge, not invested as aforesaid, shall remain in the hands of the Treasurer, subject to the By-laws and orders of the Lodge.

45.—No motion in any way relating to the investment of the funds of this Lodge as provided by the By-laws, shall be put to vote at any meeting, whether regular or special, unless two weeks' notice of such motion has been given by the mover ; nor shall any motion for the appropriation of money (other than for the general purposes of the Lodge and for the relief of members of this or distant Lodges) be put to vote, unless two weeks' notice has been given and a written or printed copy of such motion sent to the address of every member. Nor shall any such motion for the investment or appropriation of money be carried unless two-thirds of the Members present vote in its favor.

SICK BENEFITS.

46.—Every Brother who has been a member of this Lodge for the space of six months, and is in good standing, if rendered incapable of following his usual occupation by sickness or disability, not proceeding from drunkenness or other immoral conduct on his part, shall receive a benefit during such sickness or disability at rates following, that is to say : If he has obtained the Degree of Truth, $3 per week; Degree of Love, $2 per week ; for a lower Degree, $1 per week, provided always that no Benefit shall be paid for less than one week's sickness or disability.

47.—In the event of its being necessary under the By-laws for the Lodge to provide and pay for a nurse to attend upon any sick member, he shall receive only one-third of the amount to which he would be entitled under the preceding By-law.

48.—Whenever any Benefit shall accrue to the account of a Brother, payment shall be required therefrom of such quarterly dues as may be chargeable to the close of the then current quarter.

49.—If the Brother be a non-resident, it shall be necessary

that a statement or statements of his case, setting forth the nature of his sickness or disability and the time of its commencement and duration, be transmitted to the N.G. of this Lodge, certified by the N.G. of the Lodge nearest to the place where he may be for the time resident or detained, and under the seal of such Lodge; or if he be not near any Lodge, by a Justice of the Peace, or a Clergyman, or a licensed Physician, and such Brother shall thereupon receive the Benefit provided by the preceding By-laws.

50.—No Brother while under charges duly preferred against him on any matter pertaining to his right to Benefits shall be entitled to such Benefits, but if afterwards acquitted in due course, he shall be then forthwith entitled to receive any Benefit or Benefits which but for such charges would have become payable to him while the same were pending.

51.—No Brother who shall be indebted to this Lodge to the amount of one quarter's dues, shall become entitled to any benefits until three weeks after such arrears shall have been paid in full.

52.—No Brother shall be entitled to any Benefit for sickness commencing while under disabilities.

FUNERAL BENEFITS.

53.—On the decease of any Brother in good standing in this Lodge, the sum of $40 shall be allowed as a Funeral Benefit.

54.—On the decease of the wife of any Brother in good standing, he shall receive the sum of $20 to assist in defraying her funeral expenses.

BENEFITS TO WIDOWS AND ORPHANS.

55.—The widow of any deceased member of this Lodge in good standing at the time of his decease, he having attained the Degree of Truth, shall receive from the funds of the Lodge the sum of $30 per annum. The widow of a Brother having attained the Degree of Brotherly Love shall receive the sum of $25 per annum; and the widow of a Member of a lower Degree shall receive the sum of $20 per annum; the whole of the above to be paid quarterly during widowhood.

56.—Should any deceased Brother leave no widow, or should his widow afterwards die, the said quarterly sum shall be paid in like manner for the benefit of his orphan child or children, if any there be under the age of fifteen

years, the interest of each such child in such Benefit ceasing as he or she shall attain the age of fifteen unless in the case of any female child or children it be otherwise ordered by the Lodge.

57.—Should any widow be guilty of unbecoming conduct, the Lodge may withdraw from such widow the Benefit above set forth, and grant the same to the orphan child or children of the deceased Brother under the age of fifteen.

58.—Should the widow of a deceased Brother marry again while any child or children of such Brother shall still be under the age of fifteen years, it shall be optional with the Lodge to grant such benefit or any part thereof to such child or children.

59.—No motion affecting the Benefits of any widow or orphan in the manner referred to in the previous three clauses shall be put to vote unless two weeks notice thereof be given; nor shall such motion be adopted unless two-thirds of the members present vote in its favor.

60.—Should the family of a deceased Brother be in need of a protector or guardian, the Lodge shall, to the best of its power, protect and assist them, and endeavor to place them in such a position as to enable them to be useful to themselves and to society.

RELIEF IN SPECIAL CASES.

61.—Whenever it may become known that any Brother of this Lodge has been reduced to a state of pecuniary distress by any sudden and unlooked for dispensation, his case shall be referred to a Special committee of three Brothers, whose duty it shall be to examine into the same, and report to the Lodge whether any and what sum in their opinion should be granted for relief, and it shall be competent for the Lodge, by a vote of not less than two-thirds of the brothers present, to grant him any sum not exceeding $20.

62.—If a member of a distant Lodge apply for relief, on the presentation of his Card, his case shall be referred to the N.G., and two or more members who have attained the Degree of Truth, who shall examine him, and if satisfied they shall be at liberty to contribute at once a sum not exceeding five dollars. They shall report their action to the Lodge at the next regular meeting, when, if necessary, such further sum may be voted as shall be deemed proper—not exceeding $10.

FINES.

63.—Any officer of the Lodge or Member of Committee neglecting to perform his duty, and failing to give a satisfactory excuse, may be fined such sum as the Lodge may see fit, not exceeding $2.

64.—Any Brother using offensive personalities or other improper language, or showing disrespect for any officer of the Lodge, or disobeys the N.G. when called to order, while in the Lodge, and refuses to withdraw the obnoxious statement or apologize when asked to do so, shall be fined by the Lodge any sum not exceeding $1.

65 —Any officer or Brother if charged with any books, papers, regalia, or other property of the Lodge, and he fail to have the same in the Lodge at the opening of any meeting, regular or special, shall be fined by the Lodge any sum not exceeding $1.

66.—All fines incurred by Brothers, or imposed by the Lodge, shall be forthwith charged by the P.S. to the account of the Brother incurring them, and shall become due and payable, in all respects, as though they formed part of the regular Quarterly Dues for the ensuing quarter.

SUSPENSION AND EXPULSION.

67.—Any Brother, being twelve calendar months in arrears, shall, on due report thereof to the Lodge, be declared by the N.G. to be suspended from membership; unless, upon account of any special circumstances, the Lodge see fit, by vote, to determine a further term of payment, in no case to exceed three months.

68.—Any Brother, being eighteen calendar months in arrears, shall, on due report to the Lodge, be declared by the N.G. to have ceased to be a member, unless, on account of any special circumstances, the Lodge see fit, by vote, to determine a further term of payment, though in no case to exceed six calendar months.

69.—Any Brother who has been suspended for one year for non-payment of dues, may be reinstated on payment of such portion of the dues as the Lodge may by vote direct.

70.—Any Brother guilty of improper language or conduct in Lodge, or who shall bring charges against a Brother on evidence which the Lodge shall not regard as sufficient to warrant him in so doing; or who shall knowingly misrepreset the qualifications of any Candidate for admission;

or who shall abuse or attempt to abuse in any way the benevolent intentions of the Order; or who shall be found guilty of fraud in any business transaction, or of other dishonorable conduct, or of habitual drunkenness or immorality, or of any infraction of the laws of the land, shall, after due trial, be suspended from membership or expelled, as the Lodge may by vote determine.

71.—No Brother shall be permitted to appear in Lodge while under suspension from membership, nor until after he shall have paid up all dues to the Lodge charged or chargeable against him, as well during the term of his suspension as previous thereto.

72.—If any member of this Lodge shall disclose the rejection of a candidate for initiation or for admission by Card, he shall, after due trial, be subject to expulsion or such other punishment as the majority of the Lodge may determine; and whenever such rejection occurs, this clause shall be read to the Lodge.

DISABILITIES.

73.— No Brother shall be permitted to speak or vote in Lodge, if not in the full regalia appertaining to his rank in the Lodge.

74.—No Brother who shall be more than three months in arrears for Lodge dues shall be permitted to speak or vote in the Lodge, on the election of officers, or for the appropriation of funds.

75.—No Brother shall be entitled to any benefits during the first six calendar months after his admission to the Lodge.

76.—No funeral or sick benefit shall be payable by this Lodge, to any Brother, who, when his sickness began, was more than three months in arrears.

REGALIA.

77.—All officers shall wear the regalia of their respective offices while present in the Lodge, and all members the regalia of the highest ~~Subordinate Lodge~~ Degree they have attained.

DEGREES.

78.—Application for degrees shall be made in the Lodge while open in the Degree of Truth, but no ballot taken there-

on unless at a regular or special meeting of the Lodge, opened in the degrees applied for.

79.—On the rejection of any application for Degrees, the charge obtained for the same shall be at once refunded, or placed to the Brother's credit as he may desire.

CARDS.

80.—The Lodge may by vote grant a Visiting Card to any Brother in good standing on his paying up all dues accruing during the period for which this Card is desired, including the fee for the Card. Withdrawal Cards shall be balloted for, after the applicant has paid all dues and charges to date —including the fee for the Card ; and if a majority of white balls appear shall be granted.

REFRESHMENTS.

81.—All spirituous, vinous and malt liquors shall be excluded from the Lodge room, and ante-room, when under the control of this Lodge.

AMENDMENTS.

82.—No motion to repeal, suspend or amend these By-laws or any part thereof shall be put to vote until the same shall have been read in Lodge at three consecutive regular meetings ; nor shall the consideration of or voting upon, any such motion be postponed after such third reading, unless by a majority vote of the Lodge ; nor shall such motion be declared to prevail, unless upon the final division thereon, two thirds of the Brothers present and voting shall vote in favor of it.

PRAYERS.

OPENING PRAYER.

Almighty and most merciful God! we adore Thee as the God of all worlds, and the righteous Governor of all beings, upon whom we are dependent for life and its blessings, and without whose favor no human enterprise can permanently prosper. Lift upon us, we pray Thee, O Lord! the light of Thy countenance, and bless us while we are together this evening. May all things be done in the spirit of charity and brotherly kindness, and may our labors of love be blessed to the promotion of the best interests of our beloved Order. Hear us, O God! in behalf of the stranger, the sick, the afflicted, the widow and the orphan—and bless them as Thou seest they may need. Keep us ever in Thy fear and wisdom, and save us all with an everlasting salvation; and to Thy great name be all the Glory, "as it was in the beginning, is now and ever shall be, world without end." Amen.

CLOSING PRAYER.

We bless Thee, O Lord! that we have been permitted to enjoy this, another Lodge meeting. Pardon what Thou has seen amiss in us; and now, as we are about to depart, let Thy blessing be with us, and with all our brethren throughout the globe. May brotherly love prevail, and every moral and social virtue adorn our lives, while members of this Lodge below; and at last may we be admitted to the joys of a better world; and Thine be the power and glory, for ever and ever. Amen.

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